

**IMMEDIATE
BY SPEED POST**

F. No. 2/16/2025-BM-II/ICP (CFN: 3754450)
Government of India
Ministry of Home Affairs
Department of Border Management
(BM-II Division)

Room No. 20, 2nd Floor,
Major Dhyan Chand National Stadium,
India Gate Circle, New Delhi-110001.

Dated the 27th of October, 2025.

To,

- (1) Secretaries of all Ministries/Departments of Government of India.
- (2) Chief Secretaries of all the States and Union Territories.
- (3) Secretary, PESB, New Delhi.
- (4) All attached and Subordinate Offices of Ministry of Home Affairs.

Subject:- Appointment to the Post of Secretary (Joint Secretary level) in Land Ports Authority of India (LPAI) on deputation basis – inviting applications- regarding

Sir/Madam,

Government of India, Ministry of Home Affairs (Department of Border Management) has established Land Ports Authority of India (LPAI) under the Land Ports Authority of India Act, 2010 (31 of 2010) to put in place systems which address security imperatives and for the development and management of facilities for cross border movement of passengers and goods at designated points along the international land borders of India and for matters connected therewith or incidental thereto.

2. The post of Secretary (Joint Secretary level) in LPAI is going to fall vacant shortly.

3. In pursuance of the above and for preparing a panel of names to be considered by a Search-cum-Selection Committee for appointment to the office of the Secretary of LPAI, applications are invited from amongst the officers of Central Government or State Government or Union territory Administration or Statutory Body or Autonomous Body:

- (a) (i) holding analogous post on regular basis in the parent cadre or department; or
- (ii) with three years' regular service in the grade rendered after appointment thereto on regular basis in pay level 13 or equivalent; or
- (iii) with two years' regular service in the grade rendered after appointment thereto on regular basis in pay level 13A or equivalent; and

For necessary action

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(b) possessing two years' experience in the field of administration, policy, human resource development, vigilance, security and legal matters in the Central Government or State Government or Union territory Administration or Statutory Body or Autonomous Body.

4. As per existing provisions of Land Ports Authority of India (Officers and Other Employees) Recruitment (Amendment) Regulations, 2022, period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department in the Central Government or State Government or Union territory Administration or Statutory Body or Autonomous Body shall ordinarily be for an initial period of five years.

5. The maximum age-limit for appointment by deputation shall be not exceeding fifty-eight years as on the closing date of receipt of applications.

6. As per the procedure laid down in DoP&T O.M. No. 27/2/2009-EO (SM.II) dated 16th July, 2009, appointment to the post of Secretary, LPAI will be made after the approval of ACC. The selected candidate will give his/her consent to join within the stipulated period. If the candidate does not join within 30 days, a 15 days notice would be issued to him/her to either join or to face debarment as per laid down procedure.

7. For qualifications, terms of office, conditions of service etc., the Land Ports Authority of India (Officers and Other Employees), Recruitment Regulations, 2016 and the Land Ports Authority of India (Officers and Other Employees), Recruitment (Amendment) Regulations, 2022, notified thereunder, may be referred to on the website at <http://mha.gov.in> and <http://lpai.gov.in>

8. Names of willing and eligible officers may be recommended to this Department along with cadre clearance, vigilance clearance, ACR dossiers/certified for the last five years, details of debarment, if any, & cooling off in respect of past Central deputation. In case the officers are currently on Central Deputation, their nomination may be forwarded with the approval of the Minister-in-Charge concerned.

9. Last Date for receipt of applications is **1st December, 2025** (Application received after this date will not be considered). The applicant already in service should send his/her application through Cadre Controlling Authority. An advance copy of the application can be sent directly. However, the application shall not be considered in absence of official recommendation alongwith cadre clearance, vigilance clearance, CR dossiers/certified ACRs for the last five years, details of debarment & cooling off in respect of past Central deputation.

10. Application Procedure: Interested and Eligible persons are requested to send their application in the prescribed format (**Annexure-A**), along with relevant certified copies of required documents through proper channel such that it reaches on or before last day of receiving applications, i.e. **1st December, 2025**. Incomplete applications and applications received after the last date shall not be considered.

11. Search-cum-Selection Committee reserves the right to reject any/or all applications received for the office of Secretary, LPAI without assigning any reason.

12. Address for sending applications:

Shri Ajay Kumar Sah, Under Secretary (ICP),
BM-II Division, Department of Border Management,
Ministry of Home Affairs, Room No. 20, 2nd Floor,
Major Dhyan Chand National Stadium,
India Gate Circle, New Delhi-110001.
E-mail – aksah.sah@nic.in

Yours faithfully,

Encl: as above.


(Amarjeet Singh)
Director (ICP/BM-II)
Tel: 23070180.

Copy forwarded to:

- (i) PSOs/PPSs to Home Secretary/Secretary (Border Management)/Joint Secretary (Border Management).
- (ii) Under Secretary, EO(SM-II), Ministry of Personnel, Public Grievances & Pensions, Deptt. of Personnel & Training, EO(SM-I) Section.
- (iii) Chairman, LPAI with a request to get the letter uploaded on the website of LPAI immediately.
- (iv) IT Section, MHA for posting on the web-site of MHA at <http://mha.gov.in> at appropriate place.

APPLICATION FOR THE POST OF SECRETARY (JS Level) in LPAI

1. Name of the candidate
(in block letter) :
2. Father's/Husband's name :
3. (a) Present Office Address :
- (b) E-mail ID :
- (c) Mobile & Landline No (office and residence both with STD code) :
4. Date of birth (as on 01.12.2025) :
5. Present Post held in Government of India or in State Government or in Union territory Administration or in Statutory Body or in Autonomous Body and since when :
6. Pay Scale/Educational Qualification/ACR grading & Experience possessed by the candidate

(a) Education and professional qualification.				
(b) Details of experience the field of administration, policy, human resource development, vigilance, security and legal matters in the Central Government or State Government or Union territory Administration or Statutory Body or Autonomous Body as required for the post of Secretary, LPAI.				
(c) Present Pay Level in the Pay Matrix (since when)				
(d) Total years of service in the present Pay Level in the Pay Matrix				
(e) Equivalency of the present post with reference to the post in Government of India				
(f) ACR/APARs grading for last/latest 5 years indicating the availability period [including No Report Certificate (NRC)] Note: In case of non-availability of ACR/APAR, the requisite information in r/o additional number of ACR/APAR may be provided	Sl. No.	Year of ACR/APAR	Period of recording/NRC	Grading
	1			
	2			
	3			
	4			
	5			

7. If selected, expected time for joining the LPAI:

8. Additional information, if any, which the candidate would like to mention in support of his/her suitability for the post (enclose a separate sheet, if the space is insufficient)

UNDERTAKING

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after the selection, my candidature/appointment is liable to be cancelled.

Signature of candidate _____

Name of candidate _____

Place : _____

Date: _____

Certificate/documents to be given by Head of Office of the applicant in case of Departmental Candidate

- (i) It is certified that the particulars furnished by the official are correct.
- (ii) It is certified that the applicant is eligible to the post of Secretary (JS level) in LPAI.
- (iii) It is certified that no Disciplinary/Vigilance Case is either pending or contemplated against the applicant and he/she is clear from the Vigilance angle.
- (iv) It is certified that no major/minor penalty has been imposed or contemplated on him/her during the last 10 years.
- (v) The record of service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
- (vi) This office has no objection and the applicant will be immediately relieved consequent upon his/her selection for the post of Secretary, LPAI.
- (vii) The photocopies of ACRs/APARs for the last 5 years duly attested on each page are enclosed.

Signature _____

Name _____

Designation _____

OFFICIAL SEAL

Place: _____

Date: _____