

MOST IMMEDIATE
BUDGET MATTER

File No. 10/22/2017- Bgt-I
Government of India / Bharat Sarkar
Ministry of Home Affairs/ Grih Mantralaya



North Block, New Delhi
Dated: 18 September, 2017

OFFICE MEMORANDUM

19 SEP 2017

Subject: Budget Circular- 2018-19.

In continuation of Budget Division, MHA Office Memorandum of even number dated 03.08.2017, the undersigned is directed to say that Ministry of Finance, Department of Economic Affairs has issued Budget Circular 2018-19 vide their communication No.F.2(30)-B(D)/2017 dated 13th September, 2017. The Budget Circular 2018-19 is available on the website of Ministry of Finance at the following link:

<http://dea.gov.in/sites/default/files/Budget%20Circular%202018-2019.pdf>

2. It is requested that the instruction contained in the Budget Circular 2018-19 may be gone through and proposal for RE 2017-18 and BE 2018-19 may be reviewed in the light of the instructions contained therein. The final proposals for RE 2017-18 and BE 2018-19 should be forwarded to the undersigned on or before **25th September, 2017.**

3. **The above time line should be strictly adhered to.** In case no proposal is received from the Organisation/ Division within stipulated date, the BE 2017-18 outlays will be adopted for RE 2017-18 and BE 2018-19. After due date, no further communication will be entertained in this regard.

4. For the RE / BE discussions scheduled to be held in Ministry of Finance, the information in respect of Pending Liabilities / Committed Expenditure of the Ministry is required to be furnished in the prescribed pro-forma (copy enclosed). Organisation/ Divisions are requested to furnish the information on Pending Liabilities / Committed Expenditure along with their RE BE proposals.

4. This may be accorded **TOP PRIORITY.**


(Anjana)

Under Secretary to the Govt. of India
Tele:2309-4237

To

1. All Additional Secretaries in the Ministry
2. Additional Secretary & RGI & CC
3. All Joint Secretaries in the Ministry
4. All Finance Secretaries of the UTs without legislature

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Copy for information & necessary action to:

1. All Director General / Financial Adviser of CAPFs
2. All Directors / IFAs of CPOs
3. The Commissioner of Police, Police Headquarters (MSO Building), I.P. Estate, New Delhi
4. Shri S.L. Shah, Under Secretary (Cash-II), Ministry of Home Affairs, New Delhi
5. Shri Anil Kumar Madan, Section Officer & DDO, Cash -I, MHA, NDCC-II Building New Delhi
6. Shri M.S Rawat, Section Officer, **Parliamentary Committee on Official Language**, 11, Teen Murti Lane, New Delhi.
7. Shri D.K. Shami, Fire adviser & Head of Office, **Directorate General of Civil Defence**, East Block VIII, Level VII, R.K. Puram (Main), New Delhi-66.
8. Shri Sanjay Kumar, Joint Director (Budget), O/O the **Registrar General of India**, 2/A, Man Singh Road, New Delhi.
9. Shri G.S. Saini, Director, **National Civil Defence College**, Ministry of Home Affairs, Nagpur-440001.
10. Shri Ravinder Singh, Dy. Secretary, **Inter-State Council Sectt.** Vigyan Bhavan, Annexe, New Delhi.
11. Shri Shamim, Director, **National Fire Service College**, Ministry of Home Affairs, Nagpur.
12. Shri Om Prakash, Section Officer (Budget), **Deptt. of Official Language**, 4th Floor, NDCC Building, Jai Singh Road, New Delhi.
13. Shri M. Bhattacharjee, Senior Accounts Officer, **National Human Rights Commission**, Manav Adhikhar Bhawan, INA, New Delhi.
14. Shri Sudershan Kumar, Deputy Secretary, **Zonal Council Sectt**, Jam Nagar House, New Delhi.
15. Shri Krishna Saluja, Section Officer (IIA Unit), **President's Sectt.** New Delhi.
16. Shri A.K. Das, Under Secretary, **Prime Minister's Office**, South Block, New Delhi.
17. Shri K.J. Sibichan, Under Secretary (Ad.-I) **Cabinet Secretariat**, Rashtrapati Bhawan, New Delhi.
18. Shri Ashish Kumar Panda, Under Secretary, O/o **Principal Scientific Adviser to the Govt. of India**, 310-A, Vigyan Bhavan Annexe, New Delhi.
19. Shri R.K Jain, Under Secretary, **National Security Council Sectt**, 3rd Floor, Sardar Patel Bhawan, Parlt. Street, New Delhi. 110001P
20. Shri B.R. Sharma, Chairman, **Land Port Authority of India**, Lok Nayak Bhawan, New Delhi
21. Shri Nikhil J. Gupta, Deputy Director (Admn), **Sardar Vallabhbhai Patel National Police Academy**, Ministry of Home Affairs, Hyderabad-500052
22. Shri Nirmal Singh Gurung Joint Director, **North Eastern Police Academy (NEPA)**, Umsaw, Ri-Bhoi District, Shillong, Meghalaya.-793123
23. Shri N.N.D.Dubey, DIG (Admn.), **National Investigation Agency**, NDCC-II Building, New Delhi
24. Shri R.P Wahane, Jt. Dy. Director (Budget), **Intelligence Bureau**, S P Marg, New Delhi.
25. Shri Rohit Katiyar, Deputy Director (Admn.), **Narcotics Control Bureau**, West Block No.1, Wing No. 5, R.K. Puram, New Delhi.
26. Shri N.K. Singh, Assistant Director, **National Crime Records Bureau**, East Block No.7, R.K. Puram, New Delhi-110066.
27. Shri K.C. Sharma, Jt. Director (Admn.), **Directorate of Co-ordination, Police Wireless**, Block No.9, CGO Complex, New Delhi
28. Ms. Aarti Bhatnagar, Joint Secretary (Security), Cabinet Sectt, North Block, New Delhi

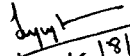
29. Dr. S. Karthikeyan, Assistant Director, (Admn.), BPR&D, NH-8, Service Road, Mahipalpur, New Delhi-37
30. Shri Rajinder Kumar, Deputy Director, **National Intelligence Grid**, First Floor,, Shivaji Stadium Annexe Building, Shaheed Bhagat Singh Marg, New Delhi-110001.
31. Dr. Sandeep Mittal, DIG (Admn.) , **LNJP National Institute of Criminology & Forensic Science**, Ministry of Home Affairs, Sector-3, Outer Ring Road, Rohini, Delhi-110085.
32. Dr. I. Haque, Senior Scientific Officer (FS) **Central Forensic Science Laboratory/ DFS**, Block No. 4, 4th Floor, C.G. O Complex, Lodhi Road, New Delhi.
33. Dr. N.Ravi, Director, **Central Forensic Science Laboratory (CBI)**, Block No.4, 4th Floor, C.G.O. Complex, Lodhi Road, New Delhi.
34. Shri A.K. Ganjoo, Director cum chief Forensic Scientist, DFS, Block No9 CGO Complex, Lodhi Road, New Delhi
35. Shri Bhagwan Singh , Assistant Commandant, **Central Reserve Police Force**, Block No.1 CGO Complex, Lodhi Road, New Delhi-3.
36. Shri Pravesh Kumar, Deputy Commandant, SAO (Fin), **Assam Rifles**, Shillong, Meghalaya. (C/o Liaison Office, New Delhi).
37. Shri T.S. Muthu, Asstt. Commandant, **Border Security Force**, Block No.1, CGO Complex, Lodhi Road, New Delhi.
38. Shri Ashok Saini, Accounts Officer, **Indo-Tibetan Border Police**, Block No. II, CGO Complex, Lodhi Road, New Delhi.
39. Shri Kapil Dev Meena, Deputy Financial Adviser, **National Security Guard**, Mehram Nagar, Nr. Domestic Airport, Palam, New Delhi 110037.
40. Shri J. C. Garkoti, Asstt. Director (Accounts), **Central Industrial Security Force**, 13, CGO Complex, Lodhi Road, New Delhi.
41. Shri B.S.Jaswal, D.I.G (Prov), **Sashastra Seema Bal**, Block No. V (East), R.K. Puram, New Delhi-110066.
42. Shri Joginder Pal Singh Dhiman, Accounts Officer(Budget), **Sashastra Seema Bal**,Block No.V(East), R.K. Puram, New Delhi-110066.
43. Shri Navneet Singh, FA to CP, **Delhi Police**, MHA, New Delhi.
44. Mr. A.V.S. Kaliyar, AIG(A/Cs), **Special Protection Group**, SPG Complex, Adm. Block, Sector VIII, Dwaraka, Delhi.
45. Shri Basant Swaroop, Director (Finance), **National Technical Research Organisation**, Block-III, Old JNU Campus, New Delhi -16.
46. Financial Advisor, **National Disaster Management Authority**, A-I Safdarjung Enclave, New Delhi-110029.
47. Accounts Officer, **National Institute of Disaster Management**, I.P. Estate, New Delhi
48. Shri J.K.S.Rawat, DIG, **National Disaster Response Fund**, East Block No. 7, Level 7, R.K. Puram, New Delhi.
49. Shri Shanka Roy, Under Secretary (Security) Cabinet Secretariat, North Block, New Delhi.

50. Shri Robin Jain, Sr. Accounts Officer (A/Cs), **Pay & Accounts Office, Departmental Accounting Organisation of MHA**, C-I, Hutment, Dalhausie Road, New Delhi
51. Shri Madan Lal, Sr. AO, Pr. Accounts Office (Admn.), **Departmental Accounting Organisation of MHA**, C-I, Hutment, Dalhausie Road, New Delhi
52. Shri Tej Singh, Sr. Accounts Officer, PAO (Sett), Jam Nagar House, New Delhi
53. Sr. Accounts Officer, PAO(P&M), Jam Nagar House, New Delhi
54. PAO (Cabinet Affairs), M/o PPG&P, C-I Hutment, Dalhausie Road, New Delhi

Copy also forwarded for information to:

- i) PS to AS & FA (Home)/ Pr. CCA(H)
- ii) PS to CCA (H) / Dir (Fin-Home)/ Director (PF) / CA(Budget)/ DS (Fin-Pers)
- iii) PA to US(Budget-I)/ SO(Plan-Fin) / US (Bgt-II)
- ✓ iv) SO(IT)- with the request to upload the OM & encl. on MHA Website (under What's New)

Spare Copies- 20


(Sanjay Kumar)
Section Officer
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Appendix VI B

Pending Liabilities/Committed Expenditure of Ministries:

(₹ in crore)

Scheme/ Item	Pending Liability upto 31 March 2017	BE 2017-18	Estimated Expenditure in 2017-18 (not including pending liability of previous year)	Remarks

Appendix VII
Name of the Company

Sl. No.	A. General Financial Parameters	2016-17
1	Total paid up share capital	
2	Paid-up equity share capital	
3	Reserves and Surplus	
(i)	As per balance sheet	
(ii)	Defined reserves (free reserves, share premium account and capital redemption account)	
4	Cash & Bank Balance	
5	Investment in mutual fund (if any)	
6	Income	
(i)	Revenue from Operation	
(ii)	Other Income	
(iii)	Total Income	
(iv)	Other Income as a % of Total Income	
7	Face value of share	
8	Market Value / Book Value of shares	
B. Financial Parameters for Dividend Payout		
9	Net Worth as per the Audited Accounts	
10	Net-Worth as per the Company Act	
11	PAT	
12	Borrowings	
(i)	Long-Term Borrowings	
(ii)	Short-Term borrowings	
(iii)	Total Borrowings	